



Zed Jamaica and Makeyla Technologies
Presents

Educator's Technology Conference

April 25 – 27, 2012

Venue: Campion College labs and auditorium



Training Tracks

FacultyWeb Fundamentals

FacultyWeb Advanced: Master Lesson Plans, Web Tests and Making the Most of ParentsWeb

Accounting Basics

Accounting Advanced: Tuition Plans and Cafeteria Management & Billing

Administrative Fundamentals

Administrative Advanced: Scheduling Basics and Web Forms

Library and Textbook Management

Product Demonstrations

Parent Alert

RenWeb Customization Kit

ParentsWeb

Faculty iPhone App

Invitational Round Table Discussions

Leveraging the Power of RenWeb for Administrative Management

Motivating a Cultural Change for Technology Implementation

Incorporating eLearning with RenWeb

Conference Track - Technology in Education

Technology Integration for 21st Century Learners

Web 2.0, Digital Photos and Technology Integration: An Exciting Classroom Partnership

Professional Development Extreme Makeover – 21st Century Style

Tools for Schools

Finding Hidden Treasures for your Interactive Whiteboard

Organize Your Life with LiveBinders

Websites for the Busy Educator

Event Schedule

TRAINING TRACK

Time	Description	Day 1	Day 2	Day 3
7:00 - 8:00	Registration	Registration	Registration	Registration
7:30 - 8:00	General Session w/ Renweb Mgmt	General Session w/ Renweb Mgmt	General Session w/ Renweb Mgmt	General Session w/ Renweb Mgmt
8:00 - 12:00	Session 1	Lab 1 FacultyWeb Fundamentals, Group 1 Lab 2 FacultyWeb Advanced, Group 1 Lab 3 Administrator Fundamentals	FacultyWeb Fundamentals, Group 3 FacultyWeb Advanced, Group 3 Administrator Advanced	FacultyWeb Fundamentals, Group 5 Accounting Basics Library and Textbook Mgmt, Group 1
12:00 - 1:00	Lunch	Faculty iPhone App Demo	ParentsWeb Demo	Renweb Customization Kit Demo
1:00 - 5:00	Session 2	Lab 1 FacultyWeb Fundamentals, Group 2 Lab 2 FacultyWeb Advanced, Group 2 Lab 3 Administrator Fundamentals (cont.)	FacultyWeb Fundamentals, Group 4 FacultyWeb Advanced, Group 4 Administrator Advanced (cont.)	FacultyWeb Fundamentals, Group 6 Accounting Advanced Library and Textbook Mgmt, Group 2

CONFERENCE TRACK

Time	Description	Day 1	Day 2	Day 3
8:00 - 9:00	Registration	Registration	Registration	Registration
9:00 - 9:30	Opening Assembly	Opening Assembly	Opening Assembly	Opening Assembly
9:30 - 10:30	Keynote Presentation	Technology Integration for 21st Century Learners	Professional Development Extreme Makeover – 21st Century Style	Tools for Schools
10:30 - 11:00	Q&A with Keynote Presenters	Q&A with Keynote Presenters	Q&A with Keynote Presenters	Q&A with Keynote Presenters
11:00 - 12:00	Renweb Demonstration	Renweb Demonstration	Renweb Demonstration	Renweb Demonstration
12:00 - 1:00	Lunch & Round Table Discussions	Leveraging the Power of Renweb for Administrative Mgmt.	Motivating a Cultural Change for Technology Implementation	Incorporating eLearning with Renweb
1:00 - 3:00	Session 1	Web 2.0, Digital Photos and Technology Integration: An Exciting Classroom Partnership	Finding Hidden Treasures for your Interactive Whiteboard	Organize Your Life with LiveBinders
3:00 - 4:00	Parent Alert Demo	ParentsWeb Demonstration	ParentsWeb Demonstration	Websites for the Busy Educator

COURSE DESCRIPTIONS

<u>Title</u>	<u>Description</u>
Accounting Advanced: Tuition Plans and Cafeteria Management & Billing	<p>Construct your school's tuition charges for next year using the recurring charge buttons and tuition calculator. Tie charges and credits to specific accounting categories for ease of reporting. Bring your list of tuition rates, discounts and recurring charges with you to the training.</p> <p>Explore the various aspects encompassed in cafeteria management: creating a menu; calendaring the menu; recording of orders for students and staff. Configure ParentsWeb to display the menu and allow parents to create and pay for their orders online. Verify the items received by students and create charges. Use the Cash Register module to create charges and accept payments for a la carte items.</p> <p>Prerequisite: Accounting Basics</p>
Accounting Basics	<p>Acquaint yourself with the basics of RenWeb Accounting. Set up security, systems, categories and family financial responsibility. Add charges, payments, deposits and more.</p>
Administrator Advanced: Scheduling Basics and Web Forms	<p>Prepare your school to begin utilizing the scheduling module in RenWeb as we review fundamental scheduling concepts in RenWeb, including understanding time grid templates, defining templates, establishing a day schedule and understanding and creating patterns in RenWeb. Then, learn how to completely schedule self-contained groups. Utilize schedule copy features, group enrollment functions and group time tabling .</p> <p>Streamline the collection of information from parents and students via the web: admissions; field trip permission slips; volunteer forms; etc.</p> <p>Then, Take your web forms to the next level by exploring the more complex functionality offered: master and sub forms, including java script and HTML elements.</p>
Administrative Fundamentals	<p>Discover the fundamentals of RenWeb from an administrator's perspective. Learn how to maintain demographic information, utilize a variety of communication methods, and manage the academic aspects of your school.</p>
FacultyWeb Advanced: Master Lesson Plans, Web Tests, Making the Most of Parents Web	<p>Discover the time-saving feature, Master Lesson Plans. Learn how to populate your Staff Master Lesson Plans and access them to populate your lesson plans from one year to the next. Explore the differences between Staff Master Lesson Plans and School Master Lesson Plans.Embrace the ease of grading provided through web tests. Learn how to configure a web test, add an audience, make the test available and grade a web test. Using ParentsWeb, students can take the web test and receive rapid feedback from the teacher regarding the grade and questions missed.Enhance your communication with parents by utilizing the class website to its fullest. Customizing this area of ParentsWeb, which is integrated with your grade book, enables you to easily convey often-requested information to parents. Provide up-to-the-minute grades, lesson plans and attendance records to parents.</p>
FacultyWeb Fundamentals	<p>Enhance your knowledge of the FacultyWeb version of RenWeb. Learn how to use the grade book, take attendance, enter lesson plans, and how the displayed and printed report cards work.</p>
Library & Textbook Management	<p>Introducing RenWeb's new MARC record-based library system. Now, when you buy a group of books from a publisher, you can import the MARC records directly into RenWeb. Enjoy the ease of use provided by newly developed, simpler screen design.</p> <p>Inventory your school's textbooks. Determine the name, author, publisher, cost and ISBN as well as indicate the number of books your school has for each type. Associate a textbook with a course and create barcode labels for the book. Using the barcode scanner, assign books to each student and report on missing or outstanding books for end-of-year collection purposes.</p>
Parent Alert Demonstration	<p>Enhance your communications with Parent Alert - RenWeb's instantaneous notification service that speeds communications to parents and your school community via text messages to cell phones and PDAs; voice calls to work, home and cell; and emails to multiple addresses. Capable of sending messages to thousands of individuals within minutes, Parent Alert sends notifications directly from RenWeb to reach parents anytime, anywhere for simple notifications of game cancellations, tuition payment reminders or emergencies when it matters most.</p>
RenWeb Customization Kit Demonstration	<p>Harness the capabilities of this powerful tool that allows you to customize documents produced from RenWeb, including email templates, custom dynamic web forms, new student inquiry pages, report cards and more.</p>
ParentsWeb Demonstration	<p>See how ParentsWeb provides parents real-time information on student academic performance with no additional work by the faculty. ParentsWeb also serves as a single source for parents to gain access to homework assignments, lesson plans, school announcements, school calendars, picture galleries, tuition and fee account balances, and an online source for traditionally printed documents, including: lunch menus, newsletters, school directories, etc. ParentsWeb also provides teachers their own unique web pages for their classes.</p>
Faculty iPhone App Demonstration	<p>Using the new iPhone apps, which are compatible with the iPad, faculty can perform a number of their daily tasks. Teachers can take attendance and view or edit grade book grades using their iPhone or iPad.</p>



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Registration Form

School Name: _____

Please list each attendee separately with class choices. Use additional pages, if necessary:

Registrant Name: _____ Email: _____

Class Selection: FacultyWeb Fundamentals Class Options: Wed. AM Wed. PM
 Thurs. AM Thurs. PM
 Fri. AM Fri. PM

FacultyWeb Advanced Class Options: Wed. AM Wed. PM
 Thurs. AM Thurs. PM

Library/Textbook Mgmt Class Options: Fri. AM Fri. PM

Administrator Fundamentals (Wednesday - full day session)

Administrator Advanced (Thursday - full day session)

Accounting Basics (Friday AM only)

Accounting Advanced (Friday PM only)

Conference Track: Wed Thurs Fri Wed - Fri (all days)

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